

**Commodity Area: Unit User Account Manager**  
**Functional Area: Unit User Account Management**  
**Analyzed By: (b)(6)**

**Total Discrepancies: Three**

1. Has the Commanding Officer appointed a Primary and Alternate UUAM in writing? (CMC Message 281046Z AUG 15; UM 4000-125, Part 5, Chapter 2, Paragraphs 2.d(2) and 3.d, Chapter 3, Paragraph 1.a, and Appendix F).  
LOE: Miscellaneous Accounting

No

The UUAM was aware of the requirement for an alternate UUAM; however, an alternate UUAM was not identified by name, screened, trained, and submitted to the commander for appointment as an alternate UUAM.

1 of 2 records reviewed during the analysis was discrepant for one or more causes.

The cause(s) is/are listed below and are followed by an explanation of the discrepant record.

1 record(s): An alternate UUAM was not identified/appointed.

2. Are required documents maintained on file by the primary UUAM for the alternate UUAM, Users, and Financial Approvers? (CMC Message 241028Z JUN 16; CMC Message 241744Z JAN 17; CMC Message 281046Z AUG 15; CMC Message 191555Z JUN 15). LOE: Miscellaneous Accounting

No

The UUAM and Supply Officer were unaware of the requirement to ensure Appropriations Law training certification was completed and maintained on file. The UUAM has provided the links to the training material and instructed applicable personnel to complete the training requirement within five working days during this analysis.

3 of 33 records reviewed during the analysis were discrepant for one or more causes.

The cause(s) is/are listed below and are followed by an explanation of the discrepant record(s).

3 record(s): Approver Appropriations Law Training Certificate were not maintained by the primary UUAM.

3. Are UUAMs screening User SAARs and only assigning appropriate roles, resource groups, and sub inventories? (CMC Message 241028Z Jun 16; CMC Message 281046Z AUG 15; UM 4000-125, Part 5, Chapter 2, Paragraphs 2.b, 2.c and 3.a). LOE: Miscellaneous Accounting

Yes

33 records reviewed during the analysis were compliant with current directives.

4. Are GCSS-MC user account validations conducted semi-annually?  
(CMC Message 191555Z JUN 15). LOE: Miscellaneous Accounting

No

The previous UUAM did not conduct and document the first Semi-annual review.  
The current UUAM did complete the second semi-annual review 22 May 2019.

1 of 2 records reviewed during the analysis was discrepant for one or more causes.

The cause(s) is/are listed below and are followed by an explanation of the discrepant record.

1 record(s): Primary UUAM did not conduct a validation for the first semiannual review period.